

Employee Benefit Form

Please fill out the form accurately to ensure timely processing of your benefits.

Full Name: _____ SSN: _____

Residential Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: _____ Cell Number: _____

Email Address: _____

Location: _____ Job Title: _____

Wage: _____ Hire Date: _____

Benefit Selection

Please select the benefits you wish to enroll in or update:

- Vision Insurance
- Term Life Insurance
- Whole Life Insurance – Guaranteed Issue up to \$100,000 lifelong coverage
- Disability Insurance
- Accident insurance
- Critical Care/Cancer Insurance
- Virtual Care Therapy Coverage

- Waive all benefits offered. By checking this box, I understand that I will not be eligible for benefits until next annual open enrollment.

Dependent Information

Please provide details of any dependents you wish to include in your benefits:

Full Name	Relation	Date of Birth	Gender	Social Security Number

Vision Insurance Deduction (semi-monthly)

VSP 12/12/12 \$10 office visit \$25 material fee \$180 material coverage

- EE Only
- EE + 1
- EE + Children
- Family

Whole Life Insurance Deduction (semi-monthly)

Permanent Coverage, Guaranteed Issue Coverage up to \$100k, Coverage above \$100k subject to uw, Spouse rider and child rider available

Current Age: _____ Face Amount: _____ Whole Life deduction: _____

Beneficiary's Legal name: _____ M/F %: _____

Date of Birth: _____ Relationship: _____ Cell: _____

Address: _____

Term Life Insurance Deduction (semi-monthly)

20 year Term - Spouse rider and child rider available

Life insurance: Face Amount: _____ Deduction: _____

Disability Insurance Deduction (semi-monthly)

Elim. Period: 0/7 0/14 Weekly Benefit Amount: _____
Deduction: _____

Supplemental Insurance Deduction (semi-monthly)

Accident Insurance: Level 1 Level 2 Deduction: _____
 EE Only
 EE/Spouse
 EE/Children
 Family

Critical illness: Face Amount: _____ Deduction: _____
 EE/Children
 EE/Spouse/Children

Total Insurance Deduction (semi-monthly): _____

Authorization and Signature

By signing below, I authorize the processing of my selected benefits. I understand that any misrepresentations or omissions may result in the termination of benefits and/or employment.

Employee Signature: _____ Date: _____